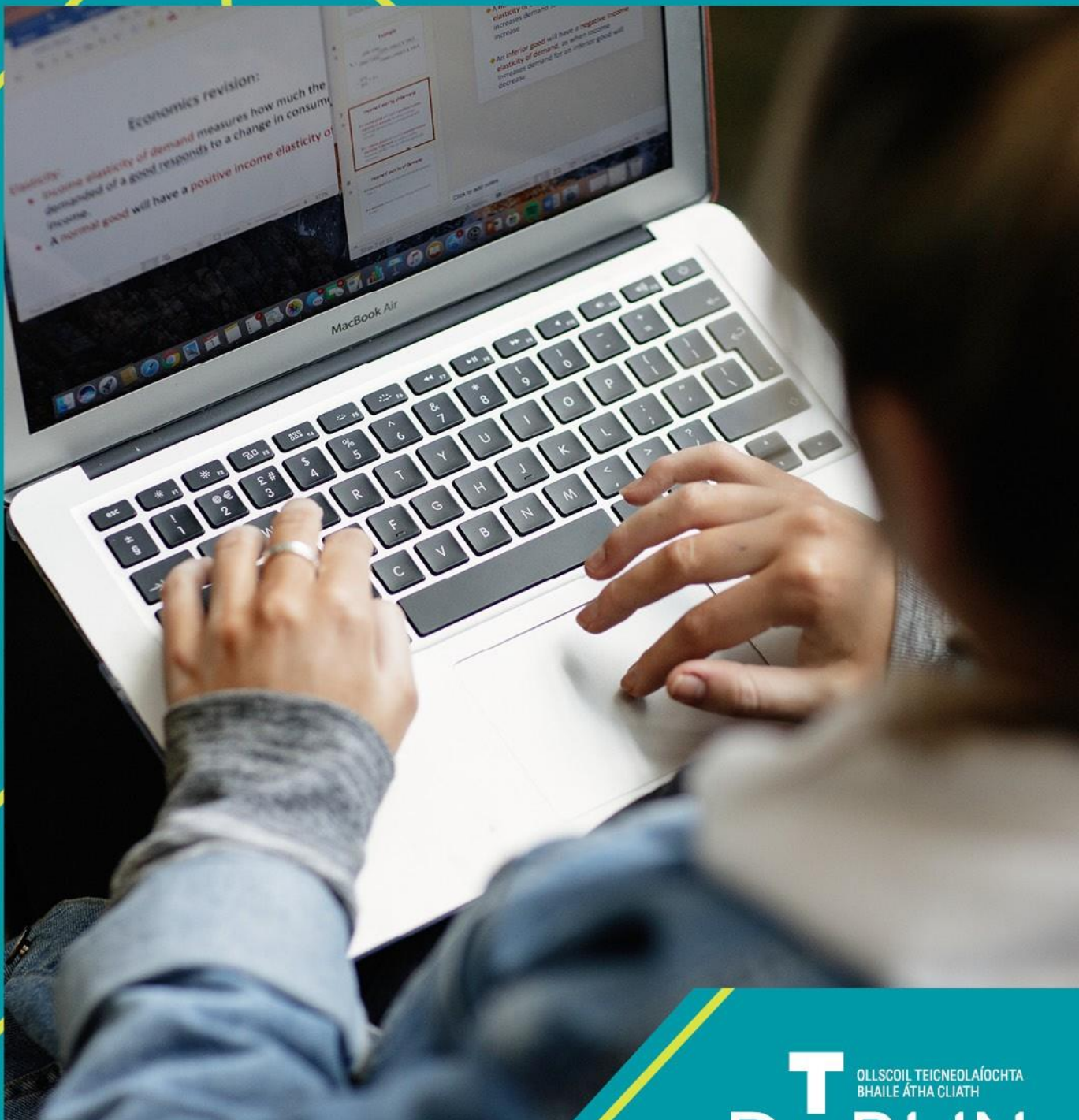


OT Baile Átha Cliath, Oifig Rochtana TU Dublin Access Office

Scéim Iasachta Ríomhairí Glúine Laptop Loan Scheme



Guidelines for Completing the Application Form

All questions must be completed. This is not the application form, examples of some questions are listed below. The application will only be considered where you have uploaded supporting documentation.

Financial Income Threshold

Applicants must have a combined household income of under €49,840. If the applicant does not meet this category, they will not be eligible for this laptop loan scheme. The applicant must supply supporting documentation which shows proof of income for all household members. (Question 14).

Students from one of the target groups identified in the National Plan for Equity of Access to Higher Education

Applicants must also be from one of these target groups and be able to provide supporting documentation (Question 15).

Q1 Your student ID is the student number you received on your registration correspondence emails.

1

Student ID: *

Enter your answer

Q 7/8 If you already have access to a laptop or have received funding towards a laptop for your course of study, you may not be eligible for this loan scheme as there will be other applicants demonstrating a verifiable need.

7

Do you already own a laptop or do you have access to a laptop for your course of study? *



Yes

No

8

Have you received a laptop or any funding towards the purchase of a laptop in the last academic year? *

- Yes
- No

Q10 Your course code is on your student card and will also be on your registration correspondence.


10

What is your Course Code? (e.g. TU---) *

Enter your answer

Q11 If you indicate that you are a part time student, you must be registered on a programme, leading to a full TU Dublin award.


11

Are you: * 

- a full time student?
- a part-time/flexible learner?

Q14 If you answer 'No' to this question, you will not be eligible for this laptop loan scheme. If you answer 'Yes' you must be able to provide supporting documentation at the time of application.

14

Is your Gross Household Income equal to or less than €49,840? (this income level does not guarantee a successful application as decisions will be based on the applicants overall needs)
Upload supporting documentation. * 

Yes

No

Q15 If you were accepted to one of these TU Dublin entry routes, please indicate here.

15


Please indicate if you entered TU Dublin via an Access Entry Route.

Select your answer



Q16 You must select a group (or more than one if appropriate) to be eligible for this scheme. You must upload supporting documentation for the category(s) that you tick.

16

Please indicate which of the following applies to you (See table for specific supporting documentation required). ***ADD LINK*** * 

- I am a first time mature student(over 23 years on 1/1/2020)
 - I am a lone parent
 - I have entered TU Dublin on the basis of my further education award
 - I am a person with a disability
 - I am from an ethnic minority
 - I am currently or have been in the care of the state/TUSLA
 - I am an Irish Traveller or Roma
 - I was homeless for a period in the last 3 years
 - I entered via an access entry route such as HEAR, DARE, Access TU Dublin/Reach/,QQI Access TU Dublin, Access Foundation Programme
 - Other - I do not fit into these categories, but I have other socio-economic disadvantages not listed and can upload supporting documentation below
-

Q17 If you are a person with a disability but did not apply for entry to TU Dublin through the DARE entry route, then you must be eligible to register with the disability service. If you have not already registered with the disability service, then you must upload supporting documentation <http://accesscollege.ie/wp-content/uploads/2019/09/DARE-2020-Handbook-WEB.pdf>

17

If you indicated that you are a person with a disability, please select your disability from the list below. If you did not enter TU Dublin through DARE, please upload supporting documentation.

Select your answer



Q18 If you answer yes to this question, you must be able to provide supporting documentation from SUSI which gives confirmation that they are paying your full fees. If you submit this correspondence, you do not need other financial supporting documentation.

18

Do you qualify for a SUSI Grant (100% covering full fees)? (Please upload SUSI confirmation letter) *

Yes

No

Q19 Check the required supporting documentation list below before completing this question.

19

Please upload supporting documentation for the categories you have indicated above (HEAR or Access TU Dublin eligible students are not required to submit supporting documentation) See table above. (Non-anonymous question ?)

If possible, please add your student number to the start of the filename.

 Upload file

All applicants must provide financial supporting documentation except students who were financially assessed through their access entry routes such as HEAR and REACH. The financial income threshold is for the household and not only for the individual applicant.

	Required Supporting Documentation
Household Financial Income Threshold (€49,840)	<ul style="list-style-type: none"> ➤ SUSI letter/email indicating full payment of fees (100%) Or ➤ P21 (2020) ➤ Proof of parental income, 3 Recent monthly payslips (or equivalent weekly) ➤ Social welfare payments for previous 26 Weeks ➤ If self-employed, a self-assessment letter, Chapter 4 for 2020 from Revenue Commissioners or Tax Exemption Letter
Students who were in the care of the state (TUSLA)	A letter on TUSLA headed paper to confirm this status.
Students who were homeless in the last 3 years	A letter from your local County council or housing authority or homeless charity to confirm homeless status.
Disadvantaged first-time mature students	Mature students must be attending higher education for the first time. You must also meet one or more of the other categories and provide documentation to support that.
Disadvantaged students who hold further education qualifications	If the University does not hold this information you will need to upload your qualification/final transcript or parchment.
Disadvantaged Students who are lone parents	Proof of Lone parent social welfare payment.
Disadvantaged students who are members of ethnic minorities	Copy of Passport and GNIB card
Other	<p>This category will only be taken into account if you can provide financial supporting documentation to show that you have lost substantial income as part of the Covid 19 pandemic. This can be in the form of recent social welfare payments, proof of job loss, proof of extenuating personal circumstances.</p> <p>Due to the high demand for this scheme, only those in extenuating circumstances can be considered under this category.</p>