

# Languages & International Tourism

Your Careers Adviser

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## Skills developed in college

You have developed a range of skills through your education, work experience and personal interests and achievements. Understanding what skills you have to offer and like to use can help you understand what you want in a career, as well as providing key information for job or further study applications.

In terms of securing a job, academic qualifications alone will not guarantee success. Evidence –based skills sections on your CV can demonstrate the broad range of qualities you have to offer employers. Here are some of the main skills you may have developed while in college:

- **Communication skills, both verbal and written**  
Expressing ideas effectively and conveying information appropriately and accurately. Influencing others by expressing yourself in a group and in one to one situations. Showing a range of verbal and nonverbal signals to demonstrate that the information being received is understood. You have negotiated your way through complex communications on various projects you've participated in, from initial briefing, through to report writing and presenting to varied audiences.
  - **Teamwork / Working with Others**  
Working effectively and confidently within a group to achieve a common goal or task. This means that you understand your role within the team, as well as listen and support the other team members. Teamwork skills are developed in group projects in college as well in sporting clubs and college societies
  - **Problem-solving ability**  
Identifying, prioritising and solving problems, individually or in groups; possessing the ability to ask the right questions, sort out the many facets of a problem, and contribute ideas ,as well as answers. Having an eye for detail as well as the ability to adopt a common sense approach to solving problems under pressure has been something you've learned during your work.
  - **Time-management skills / ability to meet deadlines**  
Managing several tasks at once; being able to set priorities and to allocate time efficiently in order to meet deadlines. You have juggled course deadlines and assignments with part-time work or involvement in extra-curricular activities. This demonstrates that you are organised and can manage your time. Complex construction projects require effective organisation and time management if they are to be delivered to budget and on time.
  - **Planning and Organising**  
Establishing a course of action for self and/or others to accomplish a specific goal. Allocating resources appropriately.
  - **Leadership skills**  
Motivating and taking responsibility to lead other people, in order to achieve set goals and objectives.
  - **Initiative & self-management**  
Identifying opportunities and being proactive in putting forward ideas and potential solutions.  
Self-disciplined and self-motivated in the pursuit of studies and professional practice.
  - **Ability to make quick decisions / work under pressure (flexibility)**  
Making decisions and taking action. Maintaining performance under pressure and / or opposition.
- You may also have developed a wide range of technical/specific course related skills

## Types of employers/industry sectors

Some of the main types of employers / industry sectors in which Languages & International Tourism graduates work include:

- Civil Service
- Diplomatic Service
- Institutions of EU
- European Commission
- European Parliament
- United Nations
- Schools
- Universities and Colleges
- UNESCO
- Tour Operators
- Travel Agents
- Tourism Consultancies (General, Sustainable , Eco tourism)
- Adventure Tourism
- Conference, exhibition, and event organisers
- Airlines /Cruise Liners/Rail Services
- Food Export Industry
- Hotels and Restaurants
- Event Management Consultancies
- Coach Operators
- Car Hire Companies
- Museums/Art Galleries/Historic Buildings
- Voluntary Organisations
- Local Councils /Authorities
- Advertising Agencies
- Communications/PR
- Multinationals & SMEs
- Financial organisations
- Government departments & agencies
- NGOs, Charities & Foundations
- Freight / Shipping Companies
- Coach Operators
- Car Hire Companies
- Museums /Art Galleries

For sector information see:

[www.gradireland.com](http://www.gradireland.com)

[www.careersportal.ie](http://www.careersportal.ie)

[www.prospects.ac.uk](http://www.prospects.ac.uk)

[www.targetjobs.co.uk](http://www.targetjobs.co.uk)

## Career options with your course

Some of main occupations related to your degree include:

- Interpreter/Conference Interpreter
- Translator
- Third Secretary
- Teacher
- TEFL Teacher/English Language Assistant
- Lecturer
- Multilingual Customer Care/Technical Support
- Tourism Officer
- Tour Guide/Director
- Tour Operator
- Tourism Information Centre Manager
- Tourism Consultant
- Software Localisation Officer
- International Aid Officer/Development Worker
- Event Organiser
- Call Handler /European Confirmation Consultant
- Cabin Crew
- Heritage Officer
- Reservations Agent
- Tour Guide/Manager
- Operations Assistant
- Passenger Service Agent
- Historic Site Manager
- Event Organiser
- Market Research Executive
- Export Sales Manager
- Recruitment Consultant
- Brand Manager
- Sales and Marketing Executive
- HR Administrator (Hotel Groups)
- Distribution Manager
- PR Officer
- Management Consultant
- Business Consultant
- Recruitment Consultant

For occupational information see

[www.gradireland.com](http://www.gradireland.com)

[www.careersportal.ie](http://www.careersportal.ie)

[www.prospects.ac.uk](http://www.prospects.ac.uk)

[www.targetjobs.co.uk](http://www.targetjobs.co.uk)

## Employers who have recruited in your area

Some of the companies who have recruited Languages & International Tourism graduates include:

- Enterprise Ireland
- Irish Distillers Pernod Ricard
- Ibec Graduate Programme/Ibec Global Graduates
- Diageo
- Tourism Ireland
- Tour America
- Guinness Storehouse
- Expedia
- Hostelworld
- TUI UK & Ireland
- Viking Splash Tours
- Dublin Airport Authority
- Irish Ferries
- Google
- Starwood Hotel and Resorts
- Budget Travel
- Club Travel
- Aer Lingus
- Lufthansa
- Maldron Hotel
- Mespil Hotel
- Enterprise Rentacar
- Bord Bia

## Job Hunting

It is important that you access both the advertised and hidden jobs market and use any and every means available to you to job hunt effectively.

### Advertised Jobs

Most University and IT Careers Services have jobs listings on their websites:

[www.tudublin.ie/jobscene](http://www.tudublin.ie/jobscene)

Graduate programmes and immediate vacancies

[www.prospects.ac.uk](http://www.prospects.ac.uk) & [www.targetjobs.co.uk](http://www.targetjobs.co.uk)

Graduate jobs UK

[www.gradireland.com](http://www.gradireland.com)

Immediate jobs/Summer/Graduate programmes

[www.mondotimes.com](http://www.mondotimes.com)

Local and national press

[www.publicjobs.ie](http://www.publicjobs.ie)

[www.localgovernmentjobs.ie](http://www.localgovernmentjobs.ie)

Public service

[www.irishjobs.ie/agencies](http://www.irishjobs.ie/agencies)

Complete list of recruitment agencies/online recruitment sites

Company Websites - Immediate vacancies and Internships

[www.indeed.ie](http://www.indeed.ie) – Ireland (various job boards)

irishjobfairy (twitter)

### INTERNATIONAL RELATED OPPORTUNITIES

- Internships/Job Opportunities Worldwide. E.g. iagora.com, eurobrussels.com,
- EU Commission, eujobs.ie, eurojobs.com, eurograduate.com, overseasjobs.com, jobrapido.com
- European Movement Ireland internships – [www.europeanmovement.ie](http://www.europeanmovement.ie),
- <https://epso.europa.eu/>
- Intergrad international career opportunities: <http://tinyurl.com/d7pluyx>,
- Commission traineeship - [http://ec.europa.eu/stages/index\\_en.htm](http://ec.europa.eu/stages/index_en.htm)
- UN opportunities: <https://unjobs.org/>
- European Parliament Traineeships: <http://www.europarl.europa.eu/atyourservice/en/20150201PVL00047/Traineeships>
- Council of the European Union traineeships: <http://www.consilium.europa.eu/>
- Jobs in Europe - <https://ec.europa.eu/eures/public/en%20%E2%80%93/homepage>
- List of Embassies - [www.dfa.ie](http://www.dfa.ie)
- List of Embassies worldwide - [www.embassyworld.org](http://www.embassyworld.org)

### Other

- Careers fairs – Gradireland Fair – Autumn and Summer Fair, plus many others.
- Notice boards/Student email account/Lecturers
- Company Presentations
- Specialist Magazines

### Voluntary Sector/Charities

[www.activelink.ie](http://www.activelink.ie)

Voluntary Sector/Charity/NGO vacancies in voluntary sector

[www.volunteeringireland.com](http://www.volunteeringireland.com)

[www.dochas.ie](http://www.dochas.ie)

Association of non-governmental development organisations

[www.comhlamh.org](http://www.comhlamh.org)

Volunteering opportunities

[www.wheel.ie/directory](http://www.wheel.ie/directory)

Directory of voluntary and community organisations

## TRANSLATION OPPORTUNITIES

- [www.translatorscafe.com](http://www.translatorscafe.com)
- [www.proz.com/job](http://www.proz.com/job)
- [www.translation3000.com](http://www.translation3000.com)
- [www.toplanguagejobs.ie](http://www.toplanguagejobs.ie)
- [www.europelanguagejobs.com](http://www.europelanguagejobs.com)
- [www.careertrotter.eu](http://www.careertrotter.eu)
- [www.multilingualvacancies.com](http://www.multilingualvacancies.com)
- [www.bond-personnel.com/multilingual](http://www.bond-personnel.com/multilingual)
- <http://www.traveljobsearch.com>

## TRAVEL /TOURISM OPPORTUNITIES

- [www.itaa.ie/jobs](http://www.itaa.ie/jobs)
- [www.apb.ie/travel-recruitment](http://www.apb.ie/travel-recruitment)
- [www.jobs.travelweekly.co.uk](http://www.jobs.travelweekly.co.uk)
- [www.leisurejobs.com/jobs/travel-and-culture](http://www.leisurejobs.com/jobs/travel-and-culture)
- [www.traveljobsearch.com](http://www.traveljobsearch.com)
- [www.jptourismjobs.co.uk](http://www.jptourismjobs.co.uk)
- [www.tourism-jobs.co.uk](http://www.tourism-jobs.co.uk)
- [www.michaelpage.ie/our-expertise/marketing/travel-leisure-and-tourism-marketing-jobs](http://www.michaelpage.ie/our-expertise/marketing/travel-leisure-and-tourism-marketing-jobs)
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## Unadvertised Jobs

### NETWORKING

- Job Shadow/Informational Interviewing/work experience
- Networking – who is in your network?
- Professional Bodies,
- Social networking sites (facebook, twitter, LinkedIn, Facebook, Blogs, discussion boards)
- Attend events,
- [Businessandleadership.com](http://Businessandleadership.com) (events)
- Get in touch with guest speakers
- Thesis / College projects/Placement/Site visits/guest speakers
- TU Dublin Societies
- First Destination Reports
- Join Alumni Association/Linked-in TU Dublin Alumni group

### CONTACT COMPANIES DIRECTLY

- Speculative applications + cold calling. Think about your offering
- Contact organisation with ideas
- Utilise directories – [Kompas.com](http://Kompas.com), IDA, professional bodies, Golden Pages

### ENTREPRENEURSHIP

- Freelancing/Work experience/Self-employment/Start-Up
- <http://www.dit.ie/careers/studentsgraduates/interestedinselfemployment/>
- TU Dublin Hothouse - [www.dit.ie/hothouse/](http://www.dit.ie/hothouse/)
- Local Enterprise Office - [www.localenterprise.ie](http://www.localenterprise.ie)
- The Digital Hub - [www.thedigitalhub.com](http://www.thedigitalhub.com)

## TRACK COMPANIES

- Check out Labour Market trends, [ilo.org](http://ilo.org) (Intl Labour Organisation, [www.careersportal.ie](http://www.careersportal.ie), IDA, IBEC)
- Search newspaper business pages on-line to get success stories on businesses as they are growing – TU Dublin Careers website (labour market news)
- Industry award recipients
- Best Workplaces in Ireland (download on [gradireland.com](http://gradireland.com))
- Follow target companies on facebook, linked-in, twitter
- Think of small companies not just big brands

## OTHER PROACTIVE IDEAS

- Social networking sites (Facebook, Twitter, LinkedIn, Facebook, Blog, Discussion Groups) Linked-In (set up a profile, link to others, search for companies - employees who have Linked-in profiles, advertised jobs)
- Follow target companies on Facebook, LinkedIn, Twitter
- Think of small companies not just big brands
- Consider alternative roles
- Undertake voluntary work

For more information on how to go about finding a job and job-hunting sites, [See www.tudublin.ie/careers](http://www.tudublin.ie/careers)

## Interviews

For more information on how to perform in interviews, [See www.tudublin.ie/careers](http://www.tudublin.ie/careers)

## CVs/Cover letters and applications

For information on how to put together a great CV/Cover Letter or Application, [See www.tudublin.ie/careers](http://www.tudublin.ie/careers)

## Useful links (e.g. Company Databases, Professional Bodies, LinkedIn Groups)

This list contains links to some of the most useful websites for your course including professional bodies and associations, employer directories, information sources and LinkedIn groups.

## General websites — useful links

- [Institute of Hospitality UK](http://www.instituteofhospitality.org/) - [www.instituteofhospitality.org/](http://www.instituteofhospitality.org/)
- [Hospitality Guild](http://www.hospitalityguild.co.uk/) - [www.hospitalityguild.co.uk/](http://www.hospitalityguild.co.uk/)
- [Institute of Travel & Tourism](http://www.itt.co.uk/) - <http://www.itt.co.uk/>
- [The Tourism Society](http://www.tourismsociety.org/) - <http://www.tourismsociety.org/>
- [Food and Drink Industry Ireland](http://www.fdiie.ie) - [www.fdiie.ie](http://www.fdiie.ie)
- [Irish Food Board](http://www.bordbia.ie) - [www.bordbia.ie](http://www.bordbia.ie)
- [World-wide Business Directory](http://www.kompass.com) - [www.kompass.com](http://www.kompass.com)
- [Working abroad \(country profiles\)](http://www.prospects.ac.uk/country_profiles.htm) - [www.prospects.ac.uk/country\\_profiles.htm](http://www.prospects.ac.uk/country_profiles.htm)
- [Language & Tourism vacancy site](http://www.toplanguagejobs.ie) - [www.toplanguagejobs.ie](http://www.toplanguagejobs.ie)
- [Worldwide Media guide](http://www.mondotimes.com) - [www.mondotimes.com](http://www.mondotimes.com)
- [Sector Specific Information Languages and Tourism :](https://gradireland.com/sites/gradireland.com/files/public/Languages-17%20Z%20mag.pdf) <https://gradireland.com/sites/gradireland.com/files/public/Languages-17%20Z%20mag.pdf>
- <https://gradireland.com/career-sectors/hospitality-sport-leisure-and-tourism/tourism-and-travel>
- <https://www.prospects.ac.uk/jobs-and-work-experience/job-sectors/leisure-sport-and-tourism>
- [http://www.careersportal.ie/sectors/profile.php?sector\\_id=7&client\\_id=111#](http://www.careersportal.ie/sectors/profile.php?sector_id=7&client_id=111#)
- [Irish Association of Translators/Interpreters](http://www.translatorsassociation.ie) - [www.translatorsassociation.ie](http://www.translatorsassociation.ie)
- [Irish Association of Applied Linguistics](http://www.iraal.ie) - [www.iraal.ie](http://www.iraal.ie)
- [Directory of translators, interpreters agencies](http://www.translatorscafe.com) - [www.translatorscafe.com](http://www.translatorscafe.com)
- [Irish Exporters Association](http://www.irishexporters.ie) - [www.irishexporters.ie](http://www.irishexporters.ie)
- [World-wide Business Directory](http://www.kompass.com) - [www.kompass.com](http://www.kompass.com)
- [List of Embassies](http://www.dfa.ie) - [www.dfa.ie](http://www.dfa.ie)
- [Embassies world-wide](http://www.embassyworld.com) - [www.embassyworld.com](http://www.embassyworld.com)
- [Yellow and White pages directories from around the world](http://www.superpages.com/global/) - [www.superpages.com/global/](http://www.superpages.com/global/)
- [Tourism Ireland](http://www.tourismireland.com) - [www.tourismireland.com](http://www.tourismireland.com)
- [Failte Ireland \(National Tourism Development Authority\)](http://www.failteireland.ie) - [www.failteireland.ie](http://www.failteireland.ie)
- [Discover Ireland](http://www.discoverireland.ie/) - [www.discoverireland.ie/](http://www.discoverireland.ie/)
- [Irish Hospitality Institute](http://www.ihl.ie) - [www.ihl.ie](http://www.ihl.ie)
- [Irish Hotels Federation](http://www.ihf.ie) - [www.ihf.ie](http://www.ihf.ie)
- [Irish Travel Agents Association](http://www.itaa.ie) - [www.itaa.ie](http://www.itaa.ie)
- [Incoming Tour Operators Association](http://www.itoa-ireland.com) - [www.itoa-ireland.com](http://www.itoa-ireland.com)
- [Eco Tourism Ireland](http://www.ecotourismireland.ie) - [www.ecotourismireland.ie](http://www.ecotourismireland.ie)
- [Association of Irish Professional Conference Organisers](http://www.aipco.ie) - [www.aipco.ie](http://www.aipco.ie)
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## LinkedIn Groups

- Travel and Tourism Industry Professionals Worldwide
- Travel Tourism and Hospitality Group
- Online Travel & Tourism Group
- World Tourism Network
- Internships in Hotels & Tourism Management
- TU Dublin Graduate Network

## Careers open to all disciplines (Including 'Paths Into...' Series)

Many graduate vacancies don't require specific degree subjects as possession of a degree is taken as evidence of intellectual ability. What is more important to the potential employer is the range of transferable skills and experience you can demonstrate.

Many graduate training programmes take final year students from a wide range of disciplines, register with the [Career Development Centre's Jobsence](#) for a full list of programmes. Here is a range of career areas that are potentially open to graduates of all disciplines. It's important to note that some of these options may require further study either on the job or beforehand.

If you are considering diversifying or changing career direction a postgraduate conversion course may be a viable option.

Some examples of career areas open to students of all disciplines:

- Teaching & Education
- Financial Services & Accounting
- Marketing, Advertising and PR
- Retail, Sales and Customer Service
- Banking, insurance and financial services
- Charities and voluntary sector
- Fund management / administration and investment banking
- Human resources, recruitment and training
- Management consulting
- Management, business and administration
- Media and publishing
- Public sector and civil service
- Social, community and youth

For further information see: [www.gradireland.com/career-sectors](http://www.gradireland.com/career-sectors)

## Further Study

Are you considering further study or training? See [www.tudublin.ie/careers](http://www.tudublin.ie/careers) for comprehensive information

Here are some examples of postgraduate courses pursued by Languages & International Tourism Graduates :

- Masters in Finance Smurfit Business School
- Masters in Marketing & Business various Irish institutions
- Masters in Modern Languages UCD
- Masters in Tourism Management TU Dublin
- Masters Business Studies (MBS) (Various streams) UCD
- Masters Translation Studies DCU
- MA Conference Interpreting NUI Galway
- European Masters in Conference Interpreting various institutions across Europe
- <http://www.emcinterpreting.org/>

## Conversion courses

Some graduates find that their primary degree did not meet their expectations, either vocationally, academically or personally, and seek change career direction. Conversion courses offer the opportunity to diversify into another chosen career area while meeting the necessary entry requirements for that discipline. However, it should be noted that this is not the case for all disciplines e.g. disciplines such as science and engineering will require an undergraduate degree in that discipline.

## Self Employment

Ever thought of being your own boss? Think you have an innovative product or service idea that could have commercial value? Want to commercialise your research? See [www.tudublin.ie/careers](http://www.tudublin.ie/careers)

## Other Options (e.g. Time out, travel etc.)

Volunteering and working with communities with is a great way to gain valuable real world experience, to develop new skills, to meet new people, to do something worthwhile and to improve your employability. For more details, see [www.tudublin.ie/careers](http://www.tudublin.ie/careers).

## Labour Market Information

For information on the latest labour market trends see [www.tudublin.ie/careers](http://www.tudublin.ie/careers).

## Additional Information / Advice

For any query you might have, please do not hesitate to get in touch with us.