

Business & Law

Your Careers Adviser

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Skills developed in college

This degree combines law and business in a single degree. Students will be equipped with the analytical and advocacy skills that arise from legal training, combined with the numeracy and financial literacy of a business degree.

This degree has exemptions from Chartered Accountants, please see link below
<https://www.charteredaccountants.ie/Prospective-Students/Apply-and-Join/Exemptions/AUNBSCBL>

It also has exemptions from ACCA please see link below:
<http://www.accaglobal.com/ie/en/help/exemptions-calculator.html>

The Institute of Chartered company Secretaries ICSA and the Irish Tax Institute ITI, both recognise the programme and graduates are entitled to seek exemptions for their professional body exams.

You have developed a range of skills through your education, work experience and personal interests and achievements. Understanding what skills you have to offer and like to use can help you understand what you want in a career, as well as providing key information for job or further study applications.

In terms of securing a job, academic qualifications alone will not guarantee success. Evidence –based skills sections on your CV can demonstrate the broad range of qualities you have to offer employers.

[Opposite are some of the main skills you may have developed while in college:](#)

Communication skills, both verbal and written
 Expressing ideas effectively and conveying information appropriately and accurately. Influencing others by expressing self effectively in a group and in one to one situations. Showing a range of verbal and nonverbal signals that the information being received is understood.

Teamwork/working with others
 Working effectively and confidently within a group to achieve a common goal or task. Including understanding your role within the team, and listening and supporting other team members.

Problem-solving ability
 Identifying, prioritising and solving problems, individually or in groups; possessing the ability to ask the right questions, sort out the many facets of a problem, and contribute ideas as well as answers regarding the problem.

Time-management skills/ability to meet deadlines
 Managing several tasks at once; being able to set priorities and to allocate time efficiently in order to meet deadlines.

Planning and organising
 Establishing a course of action for self and/or others to accomplish a specific goal. Planning proper assignments of personnel and appropriate allocation of resources.

Leadership skills
 Motivating and taking responsibility to lead other people, in order to achieve set goals and objectives.

Initiative & self-management
 Identifying opportunities and being proactive in putting forward ideas and potential solutions. Self-disciplined and self-motivated, in the pursuit of studies and professional practice.

Ability to make quick decisions/work under pressure
 Making decisions and taking action. Maintaining performance under pressure and/or opposition.

[You may also have developed a wide range of technical/specific course related skills](#)

Types of employers/industry sectors

Some of the main types of employers/industry sectors in which Business & Law graduates work include:

- Banks
- Charities, Voluntary Sector & NGOs, e.g. Irish Penal Reform Trust
- Civil Service
- City / County Councils
- Corporate Legal Depts
- Courts Services
- Defence Forces
- Educational Institutions
- Environmental Agencies
- Equality Authority
- EU/UN Intergovernmental Organisations
- Free Legal Aid Centres
- Health and Medical firms
- In-house organisations – Legal Depts
- Solicitor Firms (small & large practices)
- Tech firms
- Law Enforcement
- Insurance/Accountancy firms/Financial Institutions
- Irish Human Rights Commission
- Legal Aid Board
- Media
- Mediation Service Orgs
- Political Parties
- Professional Bodies
- Property Management organisations
- Publishing Houses
- R+D (intellectual property)
- Semi-state bodies
- Government Departments and Agencies, e.g. DPP, Dept of Justice, Attorney General's Office, NAMA, Commissions of Inquiries, Injuries Board, Law Reform Commission of Ireland, Oireachtas Library, Citizens Information Board / MABS
- Tax/Pension Adviser / consultant
- Trading Standards Officer
- Accounting & Finance Associate
- Advice Worker
- Advocacy worker
- Alternative Dispute Resolution (ADR)
- Arbitrator
- Bank Official
- Charity Fundraiser
- Chartered/Company Secretary
- Consumer Rights Officer
- Court Clerk
- Criminologist
- Development Officer (Human Rights)
- Disability Officer
- Employee Liaison Officer
- Enforcement Officer
- Equality Officer
- Financial Regulator
- Fraud Analysts
- Freedom of Information Officer
- Health and Safety Officer
- HR Assistant/Officer
- Insurance Assessor
- Law Historian/Author/Publisher
- Law lecturer
- Legal adviser
- Legal Assistant / Executive
- Legal Compliance Officer
- Legal Editor / Journalist/reporter
- Legal Information Provision
- Legal Researcher
- Legal Secretary
- Legal Translator
- Mediator
- News/Current Affairs Producer
- Paralegal

For sector information see:

- www.gradireland.com
- www.careersportal.ie
- www.prospects.ac.uk
- www.targetjobs.co.uk

For occupational information see:

- www.gradireland.com
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Career options with your course

Some of main occupations and job profiles secured by Business & Law graduates include:

- Trainee Solicitor
- Assistant Auditor
- Trainee Accountant
- Retail Manager
- Stenographer

Employers who have recruited in your area

Some of the companies who have recruited Business and Law graduates:

- 5 Rock
- Citibank
- Coca Cola
- Core Media
- Evershed
- EY
- Glanbia
- Ignite Research
- Invesco
- Mazars
- Patrick Geaney Solicitors
- The Media House
- Sales Force

Job Hunting

It is important that you access both the advertised and hidden jobs market and use any and every means available to you to job hunt effectively.

Advertised Jobs

Most University and IT Careers Services have jobs listings on their websites:

www.tudublin.ie/jobscene

Graduate programmes and immediate vacancies

www.prospects.ac.uk & www.targetjobs.co.uk www.lawcareers.net

Graduate jobs UK

www.gradireland.com

Immediate jobs/Summer/Graduate programmes

www.mondotimes.com

Local and national press

www.publicjobs.ie

www.localgovernmentjobs.ie

Public service

www.irishjobs.ie/agencies

Complete list of recruitment agencies/online recruitment sites

Company websites - trainee programmes, vacancies, summer internships, e.g. Byrne and Wallace, Arthur Cox, etc.

Law internships, e.g. www.flac.ie, www.iprt.ie, www.iccl.ie, www.iagora.com, www.enternships.com

www.tudublin.ie/careers

Other

- Careers fairs – Gradireland Fair – Autumn and Summer Fair, plus many others.
- Specialist Magazines and Publications
- Notice boards/Student email account/Lecturers
- Company Presentations
- Law websites – www.legal-island.ie, irishlaw.org

Voluntary Sector/Charities

www.activelink.ie

Voluntary Sector/Charity/NGO vacancies in voluntary sector

www.volunteeringireland.com

www.dochas.ie

Association of non-governmental development organisations

www.comhlahm.org

Volunteering opportunities

www.wheel.ie/directory

Directory of voluntary and community organisations

Unadvertised Jobs

Networking

- Job Shadow/Informational Interviewing/work experience eg: FLAC, voluntary work
- Use help from anyone in you Network – friends, family, neighbours, colleagues, friends from clubs & societies...
- Attend events, conferences, short courses, trade shows, visit the courts, law society events
- Get in touch with past guest speakers
- Utilise First Destination Reports – shows where past graduates have secured work
- Professional Bodies
- Join Alumni Association/Linked-in TU Dublin Alumni group
- Find a mentor/keep a job hunting record
- Utilise contacts gained from Thesis / College work

Contact companies directly

- Speculative applications + cold calling. Think about your offering.
- Utilise directories – Kompass.com, IDA, professional bodies, Golden Pages, lawsociety.ie dsba.ie
- Contact companies before holiday times – Christmas and Summer
- Get a foot in the door
- Contact companies with ideas of your own to assist their business / save them money

Track companies

- Scholarships/Competitions/Blogs / Guest lecturer
- Check out Labour Market trends, www.careersportal.ie, IDA, IBEC (Retail/Financial Services), www.tudublin.ie/careers (labour market news)
- Search newspaper business pages on-line to get success stories on businesses as they are growing – TU Dublin Careers website (labour market news)
- Check out industry award recipients,
- Best Workplaces in Ireland (download on gradireland.com)

Other proactive ideas

- Enter competitions / scholarships
- Get Work Experience / internship
- Social networking sites (facebook, twitter, LinkedIn, Facebook, Blog, Discussion Groups)
- Linked-In (set up a profile, link to others, search for companies - employees who have
- Linked-in profiles, advertised jobs)
- Follow & target companies on facebook, linked-in, twitter

Entrepreneurship

- Freelancing/Work experience/Self-employment/Start-Up
- <http://www.dit.ie/careers/studentsgraduates/interestedinselfemployment/>
- TU Dublin Hothouse - www.dit.ie/hothouse/
- Local Enterprise Office - www.localenterprise.ie
- The Digital Hub - www.thedigitalhub.com

For more information on how to go about finding a job and job-hunting sites, [See www.tudublin.ie/careers](http://www.tudublin.ie/careers)

Interviews

For more information on how to perform in interviews, [See www.tudublin.ie/careers](http://www.tudublin.ie/careers)

CVs/Cover letters and applications

For information on how to put together a great CV/Cover Letter or Application, [See www.tudublin.ie/careers](http://www.tudublin.ie/careers)

Useful links (e.g. Company Databases, Professional Bodies, LinkedIn Groups)

This list contains links to some of the most useful websites for your course including professional bodies and associations, employer directories, information sources and LinkedIn groups.

General websites — useful links

- [Irish Employment Law Hub: http://www.legal-island.ie/](http://www.legal-island.ie/)
- [Guide to Irish Law and Legislation: www.irishlaw.org](http://www.irishlaw.org)
- [Law Society: www.lawsociety.ie](http://www.lawsociety.ie)
- [Kings Inns: www.kingsinns.ie](http://www.kingsinns.ie)
- [The Bar of Ireland: www.lawlibrary.ie](http://www.lawlibrary.ie)
- [Courts Service in Ireland: www.courts.ie](http://www.courts.ie)
- [Legal Aid Board: www.legalaidboard.ie](http://www.legalaidboard.ie)
- [British and Irish legal information: www.bailii.org](http://www.bailii.org)
- [Free Legal Advice Clinics: www.flac.ie](http://www.flac.ie)
- [The Governance Institute: www.icsa.org.uk/ireland](http://www.icsa.org.uk/ireland)

Careers open to all disciplines (Including 'Paths Into...' Series)

Many graduate vacancies don't require specific degree subjects as possession of a degree is taken as evidence of intellectual ability. What is more important to the potential employer is the range of transferable skills and experience you can demonstrate.

Many graduate training programmes take final year students from a wide range of disciplines, register with the [Career Development Centre's Jobsence](#) for a full list of programmes. Here is a range of career areas that are potentially open to graduates of all disciplines. It's important to note that some of these options may require further study either on the job or beforehand.

If you are considering diversifying or changing career direction a postgraduate conversion course may be a viable option.

Some examples of career areas open to students of all disciplines:

- Teaching & Education
- Financial Services & Accounting
- Marketing, Advertising and PR
- Retail, Sales and Customer Service
- Banking, insurance and financial services
- Charities and voluntary sector
- Fund management / administration and investment banking
- Human resources, recruitment and training
- Management consulting
- Management, business and administration
- Media and publishing
- Public sector and civil service
- Social, community and youth

For further information see: www.gradireland.com/career-sectors

Further Study

Are you considering further study or training? See www.tudublin.ie/careers for comprehensive information

Conversion courses

Some graduates find that their primary degree did not meet their expectations, either vocationally, academically or personally, and seek change career direction. Conversion courses offer the opportunity to diversify into another chosen career area while meeting the necessary entry requirements for that discipline. However, it should be noted that this is not the case for all disciplines e.g. disciplines such as science and engineering will require an undergraduate degree in that discipline. As with all choices good research and planning are very important. Here are some examples of postgraduate courses pursued by graduates of your discipline:

- MA in Criminology - TU Dublin
- Masters in Business Management - TCD
- Masters in International Business - TCD
- Masters in International Commercial Law - UCD
- Masters in Law - UCD

Self Employment

Ever thought of being your own boss? Think you have an innovative product or service idea that could have commercial value? Want to commercialise your research? See www.tudublin.ie/careers

Other Options (e.g. Time out, travel etc.)

Volunteering and working with communities with is a great way to gain valuable real world experience, to develop new skills, to meet new people, to do something worthwhile and to improve your employability. For more details, see www.tudublin.ie/careers.

Labour Market Information

For information on the latest labour market trends see www.tudublin.ie/careers.

Additional Information/Advice

For any query you might have, please do not hesitate to get in touch with us.

Disclaimer: TU Dublin Career Development Centre offers advice in good faith on the basis of the best information available.
The Centre accepts no responsibility for decisions made by individuals based on such advice.