LOVE YOUR CAREER

TU Dublin Career Development Centre



DATE – TUESDAY 9TH FEB 2021 DEVELOP AND SHOWCASE YOUR TRANSFERABLE SKILLS

PRESENTER - Maria Brown



Develop and Showcase your Transferable Skills

'LOVE YOUR CAREER'

MARIA BROWN TU DUBLIN CAREER DEVELOPMENT CENTRE – BLANCHARDSTOWN CAMPUS

Introduction...





Housekeeping Notes

- ▶ Put yourself on mute
- Type your Questions in the Chat
- ▶ Follow up after the session email me at <u>maria.brown@tudublin.ie</u>

What is a skill?.....

- 'the ability to do something well'
-' the ability to do something that comes from experience, knowledge, training, practice
 - Ability
 - Experience
 - Knowledge
 - Learning
 - Training
 - Confidence

Hard and Soft Skills....examples

Hard – teachable abilities or skills set	Soft – interpersonal, people skills
Degrees, certificates, apprenticeships	Communication
Languages – Spanish, French German	Teamwork
Programming languages	Time Management
Software knowledge	Leadership
Accounting	Flexibility

Transferable Skills

- Transferable skills are those skills and qualities that can be transferred from one job to another
- they are the skills that can be used in a variety of roles or occupations
- Examples communication, teamwork, planning & organizing, problem-solving, leadership, project management

How to develop your T.S.

College

Work Experience Extra curricular activities

Interests

Achievements

Knowledge Projects

Paid & Unpaid

Clubs/Societies Events Volunteering Sports Arts Travel

Sports Arts Travel

How to showcase your T.S.

CV

Social Media

Interview

Interests

Achievements

Career/Skills Profile LinkedIn E-portfolio

Experience Examples Stories

Passions

What you are proud of Sports/Arts/Travel

Career Profile Example 1

- Final year Business and IT student expecting to graduate with 2.1 degree in 2021.
- Have developed strong customer service and communication skills having worked in retail, hospitality and IT roles while in college.
- Extremely motivated and organized with a strong interest in business and IT gained from my placement experience, course modules, projects and interests.
- Fluent in French, Spanish and Irish
- Immediate ambition/goal/ is to join the Graduate Programme in Bank of Ireland and work in the area of Business Administration and IT.

Career Profile Example 2

- Ambitious and hard-working Customer Service professional with over 2 years' experience building sales relationships and co-ordinating administration projects while working for the Retail Association both in Ireland and in the UK.
- ► Achieved an average 10% over target for summer sales 2018 and 2019.
- Good working knowledge of [INSERT SUBJECTS RELEVANT BUSINESS/BUS/IT/INTL] gained through my college work, projects and community engagement.
- ► Have developed strong communication, interpersonal and leadership skills having lead a team of 4 people and presented two final year projects on time and to a high standard to the academic board.
- My immediate ambition/career goal/ is to join the Graduate Programme in Bank of Ireland and work in the area of Business Administration and IT.

Skills Profile

Applications – Business, Business & IT, International Business

Soft Skills – Problem Solving, Critical Thinking, Creativity, Planning & Organising, Communication, Teamwork, Leadership, Initiative, Collaboration, Flexibility

IT – Microsoft Office, Databases

Languages – also include

Reflection / Your transferable skills?



























Top 10 skills for 2025



Top 10 skills of 2025



Analytical thinking and innovation



Active learning and learning strategies



Complex problem-solving



Critical thinking and analysis



Creativity, originality and initiative



Leadership and social influence



Technology use, monitoring and control



Technology design and programming



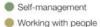
Resilience, stress tolerance and flexibility



Reasoning, problem-solving and ideation



Problem-solving



Technology use and development



AHECS Graduate Market Survey 2020

Top five global technical skills 2020	Top five global soft skills 2020
 Analytical thinking Self-motivation Flexibility Collaborative Qualifications related to job 	 Positive attitude and energy Work ethic Ability to cope with pressure Open to new ideas/ways of thinking Seeks opportunity for continuous learning

Questions?

Thank You

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