

8-12 Feb 2021

45 Career Webinars, more info at tudublin.ie/careers/loveyourcareer



# How we can help you! — Career Actions to take from now...

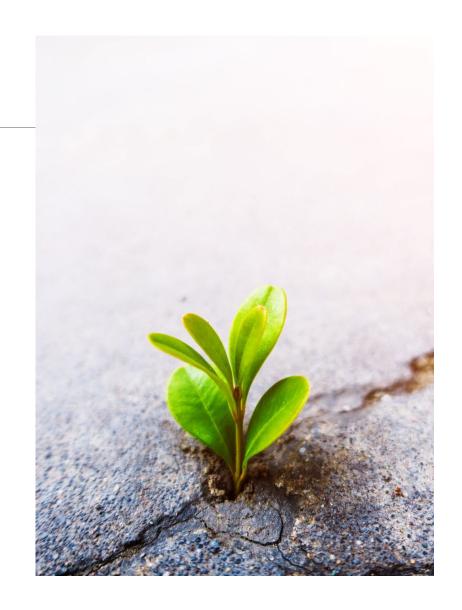
GEORGINA HIGGINS, CAREER COACH

CAREER DEVELOPMENT CENTRE,

BUSINESSCAREERS@TUDUBLIN.IE, WWW.TUDUBLIN.IE/CAREERS

#### **Outline of Session**

- How we can support you
- Career actions you can take from now...
- Useful Resources





# Why do students come to us?

- Assist you with your career decisions and career choice – next steps
- Explore career options related to your course
- Further study
- Job hunt & network
- Applications
- Perform at interview

# Ways we can help

1-1 Career Coaching

**Career Development Workshops** 

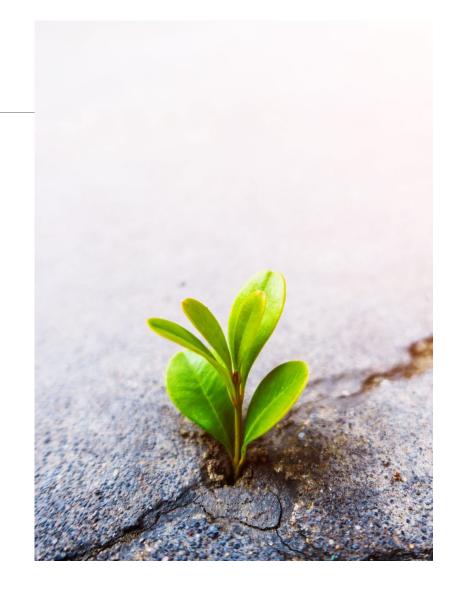
CV Clinics/Career Seminars

**Employer and Industry Presentations** 

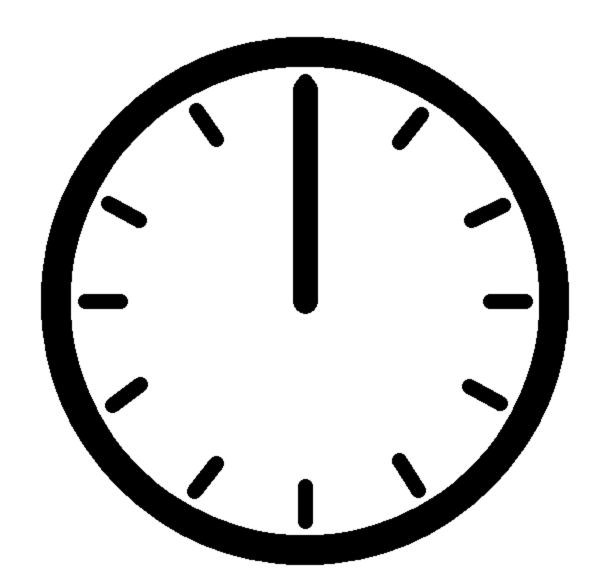
**Careers Fairs** 

Careers Website: <a href="www.tudublin.ie/careers">www.tudublin.ie/careers</a> – Comprehensive resources

MQWN students-and-graduates/my-qualifications---what-next/ (PDF)



WE ARE NOW ONLINE!



# What you can do from now...

- Consider and explore your next Career steps and keep options open
- Job hunt in as many ways as you can (Summer work/Graduate role)
- online vacancy bulletins Set up job alerts <a href="www.tudublin.ie/jobscene">www.tudublin.ie/jobscene</a> and <a href="www.gradireland.com">www.gradireland.com</a> <a href="https://tinyurl.com/TUgradrogs2020">https://tinyurl.com/TUgradrogs2020</a>
- Deadlines graduate programmes
- Gradireland Directory online <a href="https://lnkd.in/ewe4ntF">https://lnkd.in/ewe4ntF</a>
- Career websites: www.nextstepsupport.org/, www.careersportal.ie, UK www.prospects.ac.uk, www.savethestudent.org
- Events diary Careers Fairs, employer & industry presentations <a href="https://www.tudublin.ie/career-development-centre/careers-fairs-and-events/">https://www.tudublin.ie/career-development-centre/careers-fairs-and-events/</a>
- Fairs Career Development Centre Fairs, Gradireland Graduate Careers Fair and others!
- Network with industry, alumni and others that can help you
- Start building your CV and online presence Brand
- Check your student email for updates and attend Career Development Centre workshops!

# What next?...



Immediate Graduate Role/Summer internship



Graduate Programme
Graduate Programme
with PG Study



₿

Traineeship, e.g. Accountancy, Law, etc.



Set up Own Business



Travel



Postgrad Study
Conversion Course

Consider your options

What jobs would suit me?



#### What jobs would suit me?- Self-awareness resources

## www.prospects.ac.uk Choice to take 2 exercises:

#### What jobs would suit me?

- Career Planner matches your skills and personality to more than 450 profiles explore your skills and motivations
- Job Match Beta Allows you explore which job families you belong to. Offers recommendations on what job would suit you from over 450 job profiles. Job family recommendations aim to provide you with a clear idea of where your strengths and skills lie and how you might use them in a future career

#### www.careersportal.ie - Choice to take 2 exercises:

- 1. Interests profiler click on explore "Career Matching" and "CAO course matching"
- 2. Personality profiler

#### What jobs would suit me? Self-awareness resources

**Profiling for Success** - Types Dynamics Indicator (personality assessment), Career Interest Inventory or Values-based Inventory of Motivation.

Client Code: tflhe | Access code: dublinit | Password: dub2010 <u>www.profilingforsuccess.com</u>



# What you can do from now... \*Latest advice from Employers



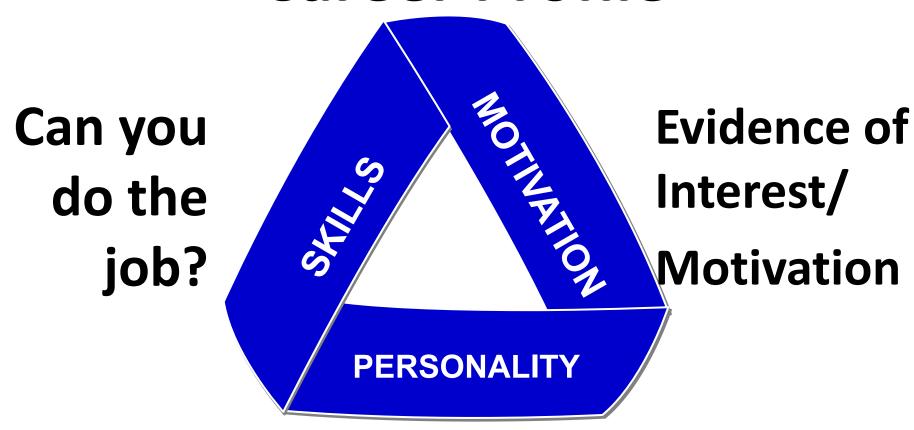
#### **Be Recruitment Ready**

- Strong CV, on-line presence, interview skills
- When 'normal' resumes, there will be a flurry of activity so you need to be ready
- There is a slow and steady return
- Be flexible. Diversify if necessary
- What did you do during this period? Challenges of Covid.

#### **Skills and Experience**

- Consider using extra time to develop skills (online training) e.g. project management, time management, team work, IT, industry skills, driving licence, etc
- Prove your IT capability— 'remote working skills', e.g. Skype, Zoom, Brightspace, Teams
- Demonstrate qualities of resilience, autonomy, team work, communication
- Try and gain experience if you can (e.g. work experience, volunteering, University clubs and societies, outside interests)

# **Career Profile**



'Fit' for the role/environment/culture

# **CAN YOU DO THE JOB?**

Education

Experience

(Work/Travel/Interests)

Skills

YOUR USP?

# **MOTIVATION AND INTEREST**

Relevant

Experience

Connecting

with Industry

Related

**Interests** 

\*Tailor your applications

# **PERSONALITY FIT**

Personality 'fit'

Interests/Achievements

**Qualities/Skills** 

Attitude/Aptitude

# **Typical interview questions**

- Tell me about yourself
- Why Degree/TU Dublin?
- Why do you want to work for us?
- What do you know about the company?
- How can your previous experience help you in this job?
- Strengths, weaknesses, qualities and skills
- What do you like to do in your spare time?
- Greatest achievement?
- How would you like your career to develop in 5 years?
- What did you do during Covid?
- Why you?

# **Summary – Career Actions to take from now!**

- Strong CV. Tailor your applications!
- Build your online presence. Review your digital footprint.
- Interview Skills (face-to-face and virtual)
- Search for jobs in every way you can, diversify if necessary.
- Prove your ability to work remotely digital skills. Build your skills/bridge gaps in your CV
- Consider Volunteering to bridge gaps, build skills and add to network
- Show motivation-Network attend virtual events and fairs, TU Dublin Alumni, join discussion groups, lecturers/class support, college work, guest speakers
- Connect with people in jobs that interest you
- Use supports friends, family, classmates, class rep, free online courses and webinars, Lecturers, alumni, Incubation Centre (own business), \*Support Services Tl Dublin, Students' Union and the Career Development Centre!

## **Useful Resources**

#### Free online classes:

https://www.udemy.com/

https://www.ics.ie/news/icdl-free-online-courses-covid-19

https://www.edx.org/

https://www.futurelearn.com/

https://www.coursera.org/

https://alison.com/

https://online-learning.harvard.edu/

https://ocw.mit.edu/index.htm

http://shawacademy.com

#### **Volunteering:**

https://www.volunteer.ie/volunteers/find-a-volunteer-role/

https://www.gov.ie/en/publication/72694e-helping-in-the-community-

during-covid-19/



#### **TU Dublin Alumni**

- Join Alumni Association –TU Dublin Alumni
- www.linkedin.com/alumni function 'Find alumni'
- Defaults to your university TU Dublin 'School'
- Click on students /alumni
- Search by Key word e.g. 'Marketing'
- Filter search results by what people do/ where they work/ what they studied, where they are located worldwide, etc.

# **Useful Resources**

- www.tudublin.ie/careers
- www.gradireland.com
- www.nextstepsupport.org
- www.prospects.ac.uk
- www.targetjobs.co.uk
- My Qualification what next? –every degree
- Tailored CVs and Cover Letters
- A-Z career resources on <u>www.tudublin.ie/careers</u>
- www.tudublin.ie/careers/loveyourcareer 45 Career Webinars, 8-12 Feb





GEORGINA HIGGINS, CAREER COACH

BUSINESSCAREERS@TUDUBLIN.IE

WWW.TUDUBLIN.IE/CAREERS