

## EXTERNAL EXAMINER REPORT

This report should be completed and submitted to the Head of School where the programme resides

### Part 1 Details of programme

<b>Programme Code and Title</b>	
<b>Academic Year</b>	
<b>Subject(s)/module(s) and Year(s) of programme examined</b>	
<b>Details of Duties undertaken</b>	
<b>Date(s) of Visits</b>	

### Part 2 Examiner's report on Programme

Did you receive the Student Handbook, programme learning outcomes and module descriptors?  
Yes / No

**Please comment on (if applicable):**

Timeliness, presentation, standard of questions, appropriateness in respect to learning outcomes being measured of examination papers / assessment briefs
Marking Schemes and Model Solutions
Structure and organisation of the examination
Presentation of Student Work
Was the quality of student work in line with your expectations for a programme of this level?

Overall performance / academic standard of candidates in relation to their peers nationally and internationally
Your general opinion of the programme and the quality, fairness and consistency of the assessment strategies used in measuring the stated module learning outcomes and overall programme learning outcomes
Suggestions to improve the assessment of students on the programme
Suitability of learning and teaching methods used
Aspects worthy of recommendation / Examples of Best Practice
Feedback received from the meeting with students to be brought to the attention of the School.
Feedback received from the School on implementation of previous recommendations
Other Comments / Observations
Any matters you wish to bring to the attention of the Discipline Programmes Board and School
Any matters you wish to bring to the attention of the Faculty / University

**Part 3 External Examiner Details**

Name	
Address	
Year of appointment	

Data Protection (please tick to confirm)

While acting as an external panel member for TU Dublin, I understand that I have responsibility for any personal data relating to other people that I may access while appointed as an external panel member for the University.

I have read and understand the TU Dublin Data Protection Policy and understand my obligations while processing personal data for TU Dublin.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
External Examiner

**Part 4 Consideration of report by School and Faculty**

*The following sections are to be completed by the Programme Coordinator, Head of School and Faculty Dean, on receipt of the External Examiner's Report. This, along with the External Examiner's Report, will feed in to the Annual Quality Enhancement process and form.*

General comments including any special circumstances impacting on class group, exceptional or poor performance in particular subjects or elements of examination, or overall results, etc.

*Comments by Programme Coordinator:*

Signature: \_\_\_\_\_  
Programme Coordinator

\_\_\_\_\_  
Date

*Comments by Head of Discipline*

Signature: \_\_\_\_\_  
Head of Discipline

\_\_\_\_\_  
Date

*Comments by Head of School*

Signature: \_\_\_\_\_  
Head of School

\_\_\_\_\_  
Date

*Comments by Faculty Dean:*

Signature:

\_\_\_\_\_

Faculty Dean

\_\_\_\_\_

Date